

DesignSuite Pro Privacy Policy

Hadley Industries Holdings Ltd (The Data Controller) is committed to and legally bound to ensure that your privacy is protected. We ask you to provide certain information when registering to use The Program and you can be assured that it will only be used in accordance with this privacy statement in accordance with existing Data protection legislation (I.e. the EU - GDPR and the UK Data Protection Act 2018) :

Information we collect when registering The Program

Registered users name, company and job title, contact information including users address, email address and telephone number

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- To hold and maintain a database of registered users and for Quality Assurance purposes.
- We may use the information to improve our products and services and provide important updates to The Program
- We may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided, should you opt in for such communication. (Please note that you can opt out at any time by contacting data.protection@hadleygroup.com or by using the unsubscribe option in the email signature.)
- From time to time, we may also use the information you provide to contact you for market research purposes.
- When you use The Program (Hadley Design Suite Pro) we may collect certain user input data; none of which can identify specific projects, locations or personal details that could be deemed to be commercially sensitive or in contravention of existing Data Protection legislation. Such information will only include user input values and user selection choices which may be used to improve our products and the service we provide.

Security

In Accordance with existing Data Protection Legislation we are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect. We use industry leading cloud based systems (Microsoft Dynamics, Microsoft Azure) with Data centres stored in the EU. These cloud systems are compliant with ISO 27001/27017/27018, EU/US Privacy Shield and other internationally recognised security and data protection standards.

How long will we keep your data?

- Indefinitely, where you have given us consent to receive marketing emails, unless the consent is withdrawn from us. (i.e. through an unsubscribe)
- If you are an existing stakeholder, for the duration of our business relationship.
- For as long as necessary and in line with the initial purpose for the collection

Will your data be shared with a third party?

We may share your personal data with third-party service providers or data processors contracted to Hadley Industries Holdings Ltd in the course of dealing with you. One such third party includes our outsourced software developing agency who will occasionally access our database, through secure means for reporting and maintenance purposes.

Your Rights

When you provide us with your personal data, under new data protection legislation you are entitled to request:

- Details of your personal data that we hold
- That your data updated and amended if it is incorrect or incomplete.
- Restriction to the level of processing or object to automated processing
- The duration we plan to keep your data for
- Erase of your data at any point and be forgotten under certain circumstances
- You can ask for the data to be supplied to you in a portable format if appropriate

Contact

If you have any queries relating to the way we treat your personal data or in the unlikely event you would like to raise a complaint with us, you can do this by emailing: data.protection@hadleygroup.com